

SUMMER

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WALNUT HILL
SCHOOL FOR THE ARTS

STUDENT HANDBOOK
2017

WALNUT HILL SCHOOL FOR THE ARTS

MISSION

The mission of Walnut Hill is to educate talented, accomplished, and intellectually engaged young artists from all over the world. The School does so in a diverse, humane, and ethical community.

CORE VALUES

Excellence

We strive toward excellence in everything we do. Excellence in any endeavor—artistic, academic, and personal—is not an end. It requires sustained effort, recognizes the possibility of failure, and encourages engagement with the ongoing process of achieving success.

Creativity

We believe that art and creative thinking are essential to promoting a more tolerant, mindful, and beautiful world. We thrive on curiosity and discovering answers to questions that have not yet been asked. Through imagination, fresh ideas, and innovation, we push ourselves to think differently, embrace challenges, and try again.

Community

At Walnut Hill School for the Arts, you are welcome as you are. Our strength as a community comes from the different people, places, and ideas that inform our work. We strive to accept and celebrate each member's unique contributions, and we draw on our collective experiences in order to live as more compassionate global citizens.

Growth

Growth is an evolving process of awakening and renewal that happens when we are mindful of where we are and where we want to be. It requires self-awareness, resilience, and the courage to embrace the unfamiliar. This journey begins with the idea that we grow with every experience we encounter and the understanding that curiosity engenders lifelong learning.

Respect

Personal conduct and accountability are expressions of the esteem with which we hold ourselves and others. We act with integrity to cultivate an environment where we treat one another, our work, and our physical space with deep respect. At Walnut Hill, respect is maintained through trust, honesty, and mutual understanding.

NON-DISCRIMINATION STATEMENT

Walnut Hill School for the Arts adheres to a long-standing policy of admitting students of any race, color, religious belief, sex, sexual orientation, or gender identity or expression, nationality, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the School. Walnut Hill does not discriminate on the basis of race, color, religious belief, sex, sexual orientation, or gender identity or expression, nationality, or ethnic origin in the administration of its educational policies, admission policies, scholarship programs, and other school program.

Dear students and families,

Welcome to summer at Walnut Hill!

We are very excited for you to join us on our beautiful campus in the coming months. While at Walnut Hill, whether you are here for five weeks or three, you will be immersed in a community that thrives on the continuous shaping and molding of young artists. You will be surrounded by fellow artists who seek to develop their passions, faculty who are dedicated to fine-tuning your talents, and Student Life staff members who support your journey from sun-up to sun-down.

Summer at the Hill is a unique experience because we are able to focus exclusively on artistic training and building friendships with artists from around the country and the world. You will find yourself stretching, sketching, or singing next to fellow students who will become friends you take far beyond Walnut Hill. You will work hard, you will grow, you will feel both tired and accomplished at the end of the day. You will experience movement, sound, and colors in new ways. You will find that even when you are out of classes, the urge to be spontaneously creative is constant. This is a campus that is filled with dynamic moments, and we hope that you find it as inspiring as we do.

We look forward to seeing you soon!

Best regards,

Evangeline Delgado '11
Director of Summer Student Life

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RULES AND REGULATIONS

Both students and parents are required to read the following rules and regulations carefully. Students are expected to know these rules and abide by them while participating in the Summer Programs. Failure to abide by these rules could result in dismissal at the discretion of the Walnut Hill Summer faculty and staff. After reading these rules carefully, please fill out the online registration forms. Submitting the registration forms will represent a formal agreement to all the terms listed below. Students will not be allowed to participate in their selected program until the registration forms are electronically signed and submitted to the Student Life Office.

Summer Agreement

Each member of the Walnut Hill community strives toward artistic, scholastic, and moral excellence. We are devoted to demonstrating respect in all phases of school life. Together, we pledge ourselves to be honest, to have self-respect and compassion, and to pursue our learning in an active way. We will honor our community with conduct that enables us to celebrate our individual and collective achievements. All families at Walnut Hill agree to abide by these principles.

Absences from Class

Boarding students must report to the Health Center in order to receive a medical excuse from class. Parents/guardians of day students must call the Director of Summer Student Life at 774.286.9513 before the start of classes to report an absence.

Behavior

Walnut Hill will not tolerate any behavior that is detrimental to the welfare, emotional well-being, or safety of others or self.

Campus Safety

Walnut Hill has a 24/7 professional security staff that patrol campus and ensure the safety of our students and year-round residents. Their office is located at the front of the Stowe Administration building and they can be contacted at 508.397.5759. Students are required to put Security's number in their phones when they come to campus. All buildings on campus are locked round the clock. Members of the Walnut Hill community are issued photo Identification Cards that serve as access cards to enter the buildings on campus.

Cell Phones

It is strongly encouraged that each student has a cell phone while in attendance. Cell phone use that a staff member believes disruptive to other students or to an individual's success in the program may result in the phone being taken from the student and held by the Student Life Office.

Dining Hall

Proper behavior must be maintained in the Dining Hall. No food, dishes, trays, or utensils may be taken from the Dining Hall at any time. Students are expected to clear their tables and carry all dishes to the dish room. Students must be appropriately dressed in the Dining Hall: shirt and shoes are required by health and safety regulations.

Dress Code

Students may dress informally for the Summer Programs. Dirty or torn clothing, clothes with offensive messages, and sleepwear are not appropriate for class or rehearsal. Each department has its own dress code.

Drugs/Alcohol/Smoking

The possession, use, distribution, sale, or transfer of any illegal drugs, alcohol, tobacco products, or related paraphernalia will be grounds for immediate dismissal from the program. Being in the presence of any drugs, alcohol, or related paraphernalia is in itself an infraction of this rule. As a condition of enrollment in the Summer Programs, every student agrees to test for alcohol and drugs whenever there is a reasonable cause to suspect that the student is under the influence. Refusal to cooperate with the testing will be deemed an admission that a violation has occurred. Walnut Hill School is a smoke-free community. Possession or use of any tobacco products by program participants is strictly prohibited on or off campus and will result in dismissal.

Identification Cards and Keys

Walnut Hill photo Identification Cards and keys are issued for students to use for the duration of the program. Please read the following agreement:

- Students are responsible for carrying their ID card and key at all times on campus.
- Rooms should be locked when students are not in them.
- Students cannot loan ID cards/keys out to anyone for any reason.
- Students are responsible for keeping their ID card and key secure.
- Lost ID cards or keys must be reported to the Resident Assistant or the Summer Student Life Office immediately.
- There is a \$15 fee for a replacement ID card and a \$60 fee for a replacement key.
- Failure to follow these procedures may result in disciplinary action.

Dormitory room keys are issued to individual students, with individual key codes. All dormitory room keys must be returned when a student completes the program. Students who do not return keys at the end of the program will be charged the \$60 fee for a replacement key.

Logging into walnuthillarts.org

Over the course of the summer, photos and updates will be posted in the password-protected community portal. It's easy to access this resource. Simply go to www.walnuthillarts.org and log in (in the upper left corner of the page). The login for summer parents is:

username: summerparent
password: whsummer2017

Medication

For the safety of all, students are prohibited from possessing, taking, or dispensing any medication without the direct supervision of the Summer Nurse. All medications, including over-the-counter drugs and vitamins, must be left with the Health Center when the students arrive at Walnut Hill on registration day. Please plan to pack all medications together so that they are easily accessible on registration day.

Off-Campus Behavior

Students, when off campus, are expected to conduct themselves in accordance with the policies and standards established by the School. Having chosen to belong to the Walnut Hill community, all students are expected to act responsibly whether on or off campus. The School reserves the right to address unacceptable behavior that occurs off campus at any time.

Personal Belongings

Walnut Hill School for the Arts is not responsible for the loss of, or damage to, any personal belongings for any reason. Walnut Hill School for the Arts strongly advises families to purchase a personal property insurance policy that will cover student belongings, including, but not limited to, electronics, musical instruments, clothing, or technological equipment. Students should lock their dorm rooms. Each student's desk is equipped with a drawer that can be locked with a combination or key lock. We highly recommend students bring one.

Promotional Materials

Walnut Hill may use a program participant's image, and any recording or facsimile of artwork produced by him or her during his or her time enrolled at Walnut Hill School for the Arts, for promotional purposes. This includes but is not limited to: press releases, promotional brochures, electronic representations, and archival or promotional recordings.

Sexual Activity

Student sexual activity—including consensual activity—is not allowed anywhere on campus and is an infraction of school rules. Students found engaging in sexual activity will face disciplinary consequences.

Student Vehicles

Boarding students are not permitted to have cars or any other motorized vehicles on campus or in the vicinity of the School. Day students must have express permission from their parents and the Summer Student Life Director in order to bring a car to campus. A parking permit, available from the Security Office, must be displayed in the rear window on the driver's side. Such vehicles are to be kept in the school lot and are not to be used during program hours. Boarding students are not allowed to ride with day students at any time.

Vandalism

Students may not alter, destroy, or deface Walnut Hill property. Dormitory rooms and fixtures, furniture, common areas, and other student-shared items such as laundry facilities, refrigerators, microwaves, water cooler, and televisions are to be treated with respect and care. Problems with any of these items must be communicated to a Resident Advisor or the Summer Student Life Director. Students are not allowed to move furniture or additional appliances into or out of rooms in the dormitory.

Withdrawal from Summer Program

Students who withdraw or are dismissed will not be permitted to return to the program during the session. No refunds are given in the event of a student withdrawal or dismissal.

FIRE SAFETY

Failure to observe and comply with the following Fire Safety Guidelines and cooperate with the staff to ensure fire safety will result in disciplinary action. Smoking or use of fire of any kind, such as candles, lighters, incense, or any other material that may constitute a fire hazard in any building, is strictly prohibited and will result in automatic expulsion from the program. Tampering with malicious intent with any of the fire safety devices will result in automatic expulsion.

Fire Safety Guidelines

In accordance with the Massachusetts state fire codes, there are no open flames, heated appliances, or flammable items allowed in the dormitories. These restrictions include, but are not limited to, heated appliances such as heating coils, hot pots, space heaters, coffee pots, or any other heat-producing device such as curling irons and halogen lamps, flammable items such as candles, incense, kerosene lamps, matches, lighters or any decorative lighting. In addition, flammable materials such as paper posters, cloth tapestries, or ropes may not be hung from the walls or ceilings. There may be unannounced room inspections by the Director of Facilities and/or the Summer Student Life Office to ensure compliance with these regulations. Furniture may not be removed, replaced, or added to the student's room. All mattresses must be on bed frames with legs and cannot be placed directly on the floor. Entrances to rooms must be clear of obstructions, and access must be free to doors. Emergency procedures require immediate access to any room occupied by a student or leading to emergency fire exits. Fire drills will be held during the summer in coordination with the Director of Facilities. Absolute cooperation is required. Students will be informed of the correct procedures to be followed for fire drills at the opening dormitory meetings.

RESIDENTIAL LIFE

Resident Advisors

During their time at Walnut Hill, boarding students are cared for by a team of Resident Advisors (RAs). RAs are college students or professionals who have experience working with young people and help provide summer students with a community of understanding and home. RAs are on duty from 5:00pm to 8:00am on weekdays and all day on weekends. They have two main responsibilities: overseeing the daily operation of the dormitories, and organizing evening and weekend activities for students. They maintain safety and order within the dormitory, help students adjust to and manage independent living, encourage artistic progress and personal growth, and promote a family atmosphere. Parents will be provided with the dorm phone numbers at registration and should feel free to contact the RAs with questions throughout the summer.

Dorm Life

Students will live in our historic campus dorms over the summer. Students are assigned to either a single, double, or triple room. Rooms are furnished with a bed, a dresser, and a desk for each occupant. Study lamps and fans, while not provided, are strongly recommended and may be purchased once students arrive on campus. Storage space is limited in the dorms and students in doubles and triples may need to share closet space; but each student will be provided with her or his own dresser.

Each dorm has a Common Room with television, DVD player, microwave, and refrigerator. Complimentary laundry facilities are also available, as is wireless Internet access. Wi-Fi is shut off from 10:30pm to 7:00am to support positive sleep habits. Movies may be viewed during weekends and evenings in the Common Rooms and/or the Campus Center. Resident Advisors monitor what students are watching and may determine that a film or show is not appropriate for viewing.

What to Bring

New England summers can be unpredictable and not all of our facilities are air-conditioned! Temperatures can reach the high 90s with humidity during the day and can get to the low 50s at night. Students should pack clothing appropriate for hot and cool weather. Lists for program-specific needs will be communicated separately.

- Window or standing fans (highly recommended)
- Twin bed sheets (extra long)
- Blanket or quilt
- Pillow and pillowcase
- Towels and washcloths
- Toiletries
- Shower shoes
- Alarm clock
- T-shirts
- Shorts
- Long pants
- Sweatshirt or sweater
- Lightweight jacket
- At least one appropriate outfit for attending a professional performance
- Rain gear

- Comfortable sandals/walking shoes
- Combination or key padlock
- Reusable water bottle
- Beach towel and swimsuit
- Sunscreen
- Program-specific clothing (see departmental lists online)
- Spending money (We recommend planning on \$100–\$120 for campers to spend while they are here, on field trips, or in the School Store. An ATM is available on campus in the Campus Center, or you can plan for your student to lock his or her money in the dorm room.)
- Cell phone and charger (There are no landlines in the dorm rooms. Please note: Respectful cell phone use is enforced.)
- High-efficiency (HE) laundry detergent
- Desk lamp (optional)
- Small trash can for dorm room (optional—there are cans in the hallway)

What Not to Bring

The following items are not allowed in student rooms:

- Refrigerators
- Air conditioners
- Televisions
- Candles, matches, incense, lighters, or any open flame (Dancers who have lighters for their pointe shoe ribbons will need to turn these in to the RAs when they arrive. RAs will assist students when they need to burn their ribbons.)
- Microwaves
- Incandescent lights
- Hot pots, coffee makers, popcorn poppers
- Hair straighteners, curling irons
- Over-the-counter medications

Curfews

Summer Dance and Summer Theater

Dorm Check-In (every night): 9:00pm

In-Room Curfew: 10:00pm (Monday–Thursday); 11:00pm (Friday–Saturday)

Summer Youth Dance

Dorm Check-In (every night): 8:00pm

Lights Out: 9:00pm (Monday–Thursday); 9:30pm (Friday–Saturday)

Students check in to their dorm with the Resident Advisor every night and have a nightly in-room, lights-out curfew. Common Room lights are turned off at this time, and students are expected to be in their own rooms and maintaining a quiet atmosphere. Bathroom routines should be completed, and there is no cell phone use after check-in. Observing a strict check-in and in-room curfew is essential for success in the program. On a performance evening, curfew for students involved in the production is 30 minutes after curtain; students in the audience must return to the dorms immediately after curtain. RAs will be informed of the expected running time of each performance. If a student does not arrive within 15 minutes after curfew, a campus-wide search will be

conducted. If the student is not found at that time, parents and the proper authorities will be contacted.

Laundry

Students are responsible for their own laundry. All dormitories have washing machines and dryers, which are used free of charge. Please bring high-efficiency (HE) laundry detergent to use in the washing machines. A laundry bag is also useful.

Privacy

Walnut Hill expects all members of the community to respect the privacy and property of other students and adults.

Leaving Campus

Students may not leave campus during the week. On the weekends, when given permission, students may walk to Natick Center or Tilly's (a local grocery store) during their free time. Students must walk in small groups (2–5) and must sign out and in with their Resident Advisors.

Family Visits and Leaving Campus

Family members are encouraged not to visit students or take them off campus for the first three weeks (or in shorter programs, until the final week of the program). It is important for our community development that all students feel independence and full immersion into their arts and student life programming.

Students are not allowed to leave campus without permission. Students are expected to attend all scheduled classes, rehearsals, and performances. Boarding students are not allowed to leave campus overnight for the duration of the program. In rare cases, special permission can be granted to leave campus. All requests to visit or take a student off campus must be approved by the Student Life Office at 774.286.9513. Visitors to campus must check in at the security desk in Stowe Hall. Any student leaving campus must sign out with the RA and sign back in immediately upon returning to campus.

Field Trips

We are lucky to have a campus that is so close to the dynamic city of Boston, and we look forward to sharing part of this culture with our students over the summer. Students from each program will participate in off-campus field trips on the weekends. In the past, these have included Boston Duck Tours, visits to Faneuil Hall and Harvard Square, and a day trip to Rockport, MA. More information about field trips will be sent out as we get closer to the start of the program.

Mail

Letters to students will be delivered in the dorm. A package list is posted on the Dining Hall door each weekday. Packages are available to be picked up in the Mail Room in Stowe Hall during open hours. Mail to students should be addressed as follows:

(STUDENT'S NAME)
(STUDENT'S PROGRAM)
Walnut Hill School for the Arts
12 Highland Street
Natick, MA, 01760

DAY STUDENT EXPECTATIONS

Day students are an important part of the summer experience at Walnut Hill. It is highly recommended that day students pack a backpack each day with a reusable water bottle, program-specific clothing, a change of clothes, and any weather-appropriate items for that day. Lunch is provided each day in the Dining Hall.

Drop-Off and Pick-Up

The safety of our students is our first priority. No student will be allowed to leave the program until a parent, guardian, or registered pick-up person checks in with a member of the staff and signs the student out.

Morning drop-off takes place in Stowe Circle to check your child onto campus. Students should be dropped off between 8:45am and 9:00am. If you get here before 8:45am, please keep your child in the car with you. A staff member will meet your child here to say good morning and take attendance each morning.

Pick-up also takes place in Stowe Circle. Students should check out with a staff member beginning at 5:00pm (or, if your child is in the Extended Day Program, at 7:00pm). Please note that pick-up will be at 11:15am on Saturdays for Summer Youth Dance students.

Directions for Drop-Off and Pick-Up

Cars should take the third left onto the Walnut Hill campus. Immediately turn left past Highland Hall and follow the traffic around Stowe Circle. A staff member will be waiting in Stowe Circle to check students in and out. Please see a detailed traffic map below.



Extended Day (Summer Youth Dance Only)

Summer Youth Dance day students attending Extended Day must be picked up promptly by 7:00pm. A fee will be charged for late pick-ups—\$1.00 a minute after 7:00pm. This fee is payable when your student is picked up or must be paid before your student returns for the next Extended Day session.

Absences

Parents/guardians of day students must call the Director of Summer Student Life at 774.286.9513 before the start of classes to report an absence.

Lunch

Lunch is served in the main dining room with healthy, delicious choices and is included in tuition. If your student has any dietary needs, please contact us. The Dining Hall staff is very accommodating.

Day Student Vehicles

Day students must have express permission from their parents and the Summer Student Life Director in order to bring a car to campus. A parking permit, available from the Security Office, must be displayed on the rearview mirror. Such vehicles are to be kept in the School's parking lot and are not to be used during program hours. Boarding students are not allowed to ride with day students at any time.

HEALTH AND WELLNESS

All students (both boarding and day) must have health insurance in order to attend the Walnut Hill Summer Programs. Students will not be permitted to attend any classes without all health forms and health insurance on file with our Health Center.

School Nurses

The School Nurses are available in the Health Center from 8:30am to 5:00pm, Monday–Friday. The Health Center phone number is 508.650.5030. When the School Nurses are not in the Health Center, a nurse is on call 24 hours a day.

Feeling Unwell or Injured

If a student feels sick or believes that she or he might be injured, the student must see the nurse before being excused from classes.

On-Call Doctor

If necessary, we take students to a local doctor's office or a clinic for any medical needs. The expense of this car service (always accompanied by a Walnut Hill staff member) is additional. Typically, the cost is \$25–\$50 per trip. The School can accept a check, cash, or credit card information, billed through the School Store, for these expenses. In the event of an emergency, there is a hospital five miles from campus.

Medications

To ensure the health and safety of all students, Walnut Hill requires that all student medications be kept at Health Services. Students are prohibited from possessing or taking any prescription medication or over-the-counter (OTC) medication without the direct supervision of the School Nurse. The School provides over 20 OTC medications to students, including acetaminophen, ibuprofen, cold medicines, digestive medicines for nausea and diarrhea, and topical medicines like hydrocortisone and bacitracin, and others.

Please do not bring over-the-counter (OTC) medication to school unless a doctor recommends a medication not supplied by the Health Center. Please call the Health Center with questions regarding this.

Please bring ALL medications (prescription and OTC) and dietary supplements to Health Services on registration day to discuss with the School Nurses. Students will not be able to complete the registration process unless all medications have been brought to the Health Center, so please do not pack them in suitcases.

Prescription medication: Parents and health-care providers will need to complete the Medication Order form. No prescription medication will be administered to your student without an order from the prescribing practitioner.

Injury Policy

After a student has formally registered on the first day of his or her program, there is no refund for leaving due to injury or illness. These programs are very intense and require healthy, sound bodies upon arrival. For dance and theater programs: If a student is injured or has a suspected injury

before her or his program starts, we highly encourage a thorough evaluation by an orthopedic specialist, preferably one who specializes in dance medicine. Please contact the Health Center with any questions or concerns about specific injuries or illnesses.

Physical Therapy

A physical therapist will be available to Summer Theater, Dance, and Youth Dance students attending our programs. The first consultation is \$100. If your student decides to participate in physical therapy sessions, there will be a \$100 initial payment and an \$80 payments for each subsequent treatment. Payments are by credit card only, made through our Business Office. The physical therapist will contact parents before commencing a treatment plan.

Homesickness

Homesickness can be an overwhelming experience for a child in an unfamiliar environment. It can also be a difficult experience for a parent receiving a call from a homesick child far from home. We are very accustomed to helping and working with children who are homesick. We do recommend that you try to keep phone calls to a minimum and encourage your child to let the staff know how he or she is feeling. You may also contact the Summer Student Life Office and let us know about your child's situation. We will do everything we can to help your child work through this important developmental process, and to keep you informed as to how things are going.

Parents are encouraged not to visit the program during the first three weeks (or in shorter programs, until the final week of the program) except during an emergency.

TRAVEL TO AND FROM WALNUT HILL

Arrival & Registration

Registration for all programs takes place in the Campus Center located in Eliot Hall. On registration day, families can park in the main lot next to the Admission Office and walk over to the Campus Center to register. Resident Advisors will assist boarding students with moving into the dorms. Additional travel information will be sent closer to the start date of the programs.

Summer Theater (June 19, 2017)

Registration for Summer Theater will take place from 1:00pm to 4:00pm on Monday, June 19. If you are booking a flight for your child to Boston, please make sure that the flight arrives at Logan Airport between 10:00am and 2:00pm on June 19. If you are sending an unaccompanied minor to the program, please contact Connie Stebbins: 508.652.7801 or cstebbins@walnuthillarts.org.

An optional parent meeting will take place at 4:00pm that day with Joe Cabral, Director of Summer Theater, and Evangeline Delgado, Director of Summer Student Life.

Summer Dance (June 26, 2017)

Registration for Summer Dance will take place from 1:00pm to 4:00pm on Monday, June 26. If you are booking a flight for your child to Boston, please make sure that the flight arrives at Logan Airport between 10:00am and 2:00pm on June 26. If you are sending an unaccompanied minor to the program, please contact Connie Stebbins: 508.652.7801 or cstebbins@walnuthillarts.org.

An optional parent meeting will take place at 4:00pm that day with Michael Owen, Director of Dance, and Evangeline Delgado, Director of Summer Student Life.

Summer Youth Dance - Boarding (July 24, 2017)

Registration for Summer Dance Boarding Students will take place from 1:00pm to 2:30pm on Monday, July 24. If you are booking a flight for your child to Boston, please make sure that the flight arrives at Logan Airport between 10:00am and 1:00pm on July 24. If you are sending an unaccompanied minor to the program, please contact Connie Stebbins: 508.652.7801 or cstebbins@walnuthillarts.org.

An optional parent meeting will take place at 2:30pm that day with Breanne and Russell Clarke, Directors of Summer Youth Dance, and Evangeline Delgado, Director of Summer Student Life.

Summer Youth Dance - Day (July 24, 2017)

Registration for Summer Youth Dance Day Students will take place from 3:00pm to 4:00pm on Monday, July 24.

A **required** parent meeting will take place at 4:00pm that day with Breanne and Russell Clarke, Directors of Summer Youth Dance, and Evangeline Delgado, Director of Summer Student Life.

Summer Visual Art (July 24, 2017)

Registration for Summer Visual Art will take place at 8:00am on Monday, July 24.

A **required** meeting for parents and students will take place from 8:30am to 9:00am in the Campus Center, following registration.

End-of-Session Travel

More specific information regarding end-of-session travel will be communicated by the individual programs.

Summer Theater

Students in this program depart campus by 12:00pm on Sunday, July 23, 2017. For students who are traveling without a parent, please contact Connie Stebbins: 508.652.7801 or cstebbins@walnuthillarts.org.

Summer Dance

Students in this program depart campus after the 4:00pm performance or the barbecue following it on Saturday, July 29, or by 12:00pm on Sunday, July 30, 2017. For students who are traveling without a parent, please contact Connie Stebbins: 508-652-7801 or cstebbins@walnuthillarts.org.

Summer Youth Dance

Students in this program depart campus on Saturday, August 12, 2017, after the 1:00pm performance (which lasts approximately one hour) or the optional reception following. We recommend that families do not make flight arrangements until after 6:00pm on August 12. For students who are traveling without a parent, please contact Connie Stebbins: 508-652-7801 or cstebbins@walnuthillarts.org.

Summer Visual Art

Students in this program depart campus on Friday, August 11, 2017. At the close of the program, students will exhibit their artwork in a formal gallery exhibition for families and friends. This event will take place on campus on August 11 from 3:30pm to 5:00pm.

Travel by Air

Please make travel arrangements as soon as possible, and communicate those plans to the Student Life Office. We suggest that travel by plane be arranged well in advance in order to adjust for changes in travel schedules necessitated by increased security at the airports.

If you are booking a flight for your child to Boston, please make sure that the flight arrives at Logan Airport on the day that her or his program begins. If you are sending an unaccompanied minor to the program, please contact Connie Stebbins, 508.652.7801 or cstebbins@walnuthillarts.org, to discuss getting your child to campus safely.

UNACCOMPANIED MINOR INFORMATION

Parents/Guardians: Please communicate with your airline regarding the age of your student. Most airlines require younger students to be accompanied to and from the gate. If this is the case and your student will be traveling as an unaccompanied minor, please provide this information on the travel form.

Travel by Taxi

Taxis runs directly from Boston Logan International Airport to Walnut Hill's campus in Natick. Taxi stands are available outside each baggage claim terminal.

Travel by Car

From Boston Logan International Airport

Leaving the airport, follow signs to I-90 West / Massachusetts Turnpike (West). Follow I-90 to exit 13 for Natick/Framingham. After the toll, proceed to Natick along Route 30 East for 1.4 miles. At the intersection of Route 30 and Route 27, take a right onto Route 27 South. Follow Route 27 (crossing over Route 9) for two miles. Opposite the Mobil gas station, take a left turn onto Grove Street and proceed to the end of the street. Turn right onto Walnut Street, followed by an immediate left turn onto Highland Street. Walnut Hill is located up the hill on the left side of the road. Please park in the parking lot on the right side of the street just beyond the Admission Office.

From the Massachusetts Turnpike (I-90)

Follow I-90 to exit 13 for Natick/Framingham. After the toll, proceed to Natick along Route 30 East for 1.4 miles. At the intersection of Route 30 and Route 27, take a right onto Route 27 South. Follow Route 27 (crossing over Route 9) for two miles. Opposite the Mobil gas station, take a left turn onto Grove Street and proceed to the end of the street. Turn right onto Walnut Street, followed by an immediate left turn onto Highland Street. Walnut Hill is located up the hill on the left side of the road. Please park in the parking lot on the right side of the street just beyond the Admission Office.

From Route 128/I-95

Follow Route 128/I-95 to exit 20B. Merge onto Route 9 West/Worcester Street toward Framingham/Worcester. Follow Route 9 West for 9.7 miles. Take the exit for Route 27 South in Natick, just past the Stop & Shop Supermarket on the right side of the road. Follow Route 27 South over Route 9 and go straight through two sets of lights. Opposite the Mobil gas station, take a left turn onto Grove Street and proceed to the end of the street. Turn right onto Walnut Street, followed by an immediate left turn onto Highland Street. Walnut Hill is located up the hill on the left side of the road. Please park in the parking lot on the right side of the street just beyond the Admission Office.

Travel by Train

Walnut Hill School for the Arts is accessible by the MBTA Commuter Rail on the Framingham/Worcester line. The Framingham/Worcester line passes through South Station and Back Bay Station in the city of Boston. Please visit the MBTA website for the most up-to-date schedule and fare information.

Disembark at Natick Station on the Framingham/Worcester line. The station is located at 1 Walnut St., Natick, MA 01760. Leaving the station, walk east along Walnut Street (up the hill and away from the village center) for 0.4 miles. Turn right onto Highland Street. The main entrance to campus is located up the hill on the left side of the road. You should anticipate an approximately 10-minute walk from the station.

TECHNOLOGY ACCEPTABLE USE POLICY

Use of network resources and computers, whether school-owned or student-owned, is monitored by the School's faculty and staff. Student email accounts, hard drives, network storage, Internet activity, and system logs may be searched if there is suspicion of violation of this agreement or other school policies. Students can have a reasonable expectation of privacy, but the School reserves the right to open or delete items as necessary. The only software items to be used on school computers or the school network are those products that the School may legally use. Modifying any copyrighted software or borrowing software is not permitted. Only designated technology support staff are allowed to install software and hardware.

Masquerading as another person, concealing one's true identity, or sending anonymous messages violates the School's expectation of honest and open communication. Students may not take steps to hide or misrepresent their identity when using school accounts, computers, networks, or servers.

Passwords for computer and network resources are private to each individual; they uniquely identify a person as well as identify a person to others. Students are responsible for all use made of their Walnut Hill accounts, network storage, or Internet access. Students may not allow anyone to use their passwords to access any computer or network resource and must diligently guard passwords. Using another person's password, or attempting to discover it, may be regarded as theft. Should a student discover someone's password accidentally, he or she must notify the person immediately so that it can be changed.

The School reserves the right to look at, listen to, or use anything on its systems and to bypass any pass code. To ensure that the use of the technology resources is consistent with the School's mission, authorized representatives of the School may monitor the use of its systems in its sole discretion, at any time, with or without notice, and notwithstanding any pass code. All information stored on or transmitted through Walnut Hill School technology resources is considered to be the property of the School. The School may remove any material from any individual or network account for any of the following reasons:

- The presence of the information in the account involves illegality.
- The information in some way endangers the computing resources (e.g., a computer worm, virus, or other destructive program).
- The information is inappropriate, because it is unrelated to or is inconsistent with the mission of the School; involves the use of obscene, bigoted, or abusive material on school resources; or is otherwise not in compliance with legal and ethical usage responsibilities.

Students may not use computer or network resources to send harassing, offensive, obscene, or spam messages/postings, or chain letters. Students are responsible for the effect that messages may have on another person. Students must maintain the same standards of respect for others in online interactions as they would in person. Information communicated via Walnut Hill's web servers, network, or other electronic medium should not be distributed outside of the School community.

Students may not access inappropriate materials on the Internet—for example, pornography, Internet gambling—or any illegal activity. If a student mistakenly enters an inappropriate site, she or he should exit out immediately and tell a member of the staff/faculty/administration. Doing so will protect the student against unintentionally violating school policy. This includes, but is not limited to, all school-owned computers, peripherals, and related equipment and software; voice communications infrastructure, peripherals, and related equipment and software; data communications infrastructure, peripherals, and related equipment and software; and all other associated tools, instruments, and facilities. Included in this definition are classroom technologies; computing and electronic communication devices and services, including modems; electronic mail; phones; voice mail; fax machines; and multimedia and hypermedia equipment and related

supporting devices or technologies, including digital cameras, LCD projectors, scanners, and printers. The components may be individually controlled (e.g., assigned to an employee) or shared single-user or multiuser, and they may be stand-alone or networked. The School or Technology Office may restrict or terminate any user's access, without prior notice, if such action is deemed necessary to maintain computing availability and security for other users of the systems. The guidelines incorporated herein apply to both school-owned and private computers when used anywhere on school property, including dormitories.

THE COMMONWEALTH OF MASSACHUSETTS ANTI-HAZING STATUTE

Chapter 269

An Act PROHIBITING THE PRACTICE OF HAZING:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the same, as follows:

Chapter 269 of the General Laws is hereby amended by adding the following three sections: Section 17. Whoever is a principal organizer or participant in the crime of hazing as defined herein shall be punished by a fine of not more than one thousand dollars or by imprisonment in a house of correction for not more than one hundred days, or by both such fine and imprisonment.

The term “hazing,” as used in this section and in sections eighteen and nineteen, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include whipping, beating, branding, a forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any such student or other person, or which subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest in extended isolation.

Section 18. Whoever knows that another person is the victim of hazing as defined in section seventeen and is at the scene of such crime shall, to the extent that such person can do so without danger to himself or others, report such crime to an appropriate law enforcement official as soon as reasonably practicable. Whoever fails to report such crime shall be punished by a fine of not more than five hundred dollars.

Section 19. Each secondary school and each public and private school or college shall issue to every group or organization under its authority or operating on or in conjunction with its campus or school, and to every member, plebe, pledgee or applicant for membership in such group or organization, a copy of this section and sections seventeen and eighteen. An officer of each such group or organization, and each individual receiving a copy of said sections seventeen and eighteen shall sign an acknowledgment stating that such a group, organization or individual has received a copy of said sections seventeen and eighteen.

Each secondary school and each public or private school or college shall file, at least annually, a report with the regents of higher education and in the case of secondary schools, the board of education, certifying that such institution has complied with the provisions of this section and also certifying that said school has adopted a disciplinary policy with regards to the organizers and participants of hazing. The board of regents and in the case of secondary schools, the board of education shall promulgate regulations governing the content and frequency of such reports, and shall forthwith report to the attorney general any such institution, which fails to make such report.

Bullying Policy/Plan of Action

At Walnut Hill School for the Arts we expect that all members of our School community will treat each other with civility and respect. It is the policy of the School to provide and maintain a learning environment that is free of bullying and any other verbal or physical misconduct that disrupts the learning environment or makes it unsafe. This Bullying Prevention and Intervention Plan is published in response to the Massachusetts law against bullying and is part of our efforts to promote learning and to prevent behavior that can impede learning in the academic, artistic or residential realms. It is consistent with the School’s broader protections, systems and policies with respect to discrimination, harassment, hazing and other infractions that appear in the *Guide to Walnut Hill*, the *Faculty/Dorm Parent Handbook*, and other statements of school policy.

It is imperative that this plan be well understood by all members of the Walnut Hill community. The Head of School, working with the Dean of Students and others, is ultimately responsible for the implementation and administration of the plan. Questions and concerns related to this plan may be referred to the Head of School, the Assistant Head of School or the Dean of Students.

Policy Against Bullying, Cyber-Bullying and Retaliation

Walnut Hill will not tolerate any form of bullying or cyber-bullying, nor will we tolerate retaliation against any person who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying. Bullying and cyber-bullying are prohibited on school grounds and at school-sponsored events, performances, trips, activities, functions, and programs. Bullying and cyber-bullying also are prohibited on any school-owned or -leased transportation and through the use of technology or electronic devices owned, leased or used by the School. Bullying and cyber-bullying also are prohibited in any other context—regardless of whether it occurs on school property, or in connection with a school event, or whether it involves any technology or electronic device of the school and so on—if the bullying creates a hostile environment at school for a targeted student; infringes on the rights of a targeted student at school; or materially and substantially disrupts the educational process or the orderly operation of the School.

The following definitions are drawn from the Massachusetts law against bullying:

Bullying: Bullying is the repeated use by one or more students of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at a target, that: causes physical or emotional harm to the targeted student or damage to the targeted student's property; places the student in a reasonable fear of harm to himself or herself or of damage to his or her property; creates a hostile environment at school for the targeted student; infringes on the rights of the targeted student at school; or materially and substantially disrupts the educational process or the orderly operation of the school.

Cyber-Bullying: Cyber-bullying is bullying through the use of technology or any electronic communication or device such as telephones, cell phones, computers, fax machines and the Internet. It includes but is not limited to email, instant messages, text messages, and Internet postings whether on a webpage, in a blog or otherwise.

Hostile Environment: A hostile environment is a situation in which bullying causes the school environment to be permeated with intimidation, ridicule or insult that is sufficiently severe or pervasive to alter the conditions of a student's education.

Retaliation: Retaliation is any form of intimidation, reprisal, or harassment directed against a student who reports bullying, provides information during an investigation of bullying, or witnesses or has reliable information about bullying.

It is important to bear in mind that the School may apply stricter standards of behavior than the Massachusetts law requires in order that we may prevent inappropriate verbal and physical conduct before a student has been subjected to bullying as it is defined under the law. For example, although the law defines bullying as the "repeated use" of certain expressions, acts and/or gestures, the School reserves the right to apply disciplinary measures and other corrective action in the case of a single expression, act or gesture that is of a bullying, harassing or otherwise inappropriate nature in the eyes of the School.

Prevention of Bullying and Cyber-Bullying

Prevention of bullying and cyber-bullying is inherent in the School's efforts to communicate and reinforce its expectations for student behavior. Upon arrival at Walnut Hill, students learn that as members of our community they have a right to be treated with civility and respect. Our educational philosophy emphasizes respect for differences, and adults are clear in their expectations for student behavior. When necessary, parents are notified and asked to reinforce standards for membership in our community. All students and parents receive a copy of the *Guide to Walnut Hill*, either a hard copy or via www.walnuthillarts.org. This publication explains our behavioral expectations, disciplinary procedures and protocols as well as the supports that are available to students and parents. All students must sign an acknowledgment of understanding of the School's expectations. Additionally, all students must "pass" a handbook quiz that indicates understanding of major school rules and policies.

Students meet regularly with an assigned advisor who regularly reviews community expectations. The advisor is a main conduit for communication between the School, students and parents. As a community we meet twice weekly at Assembly. These meetings are utilized by adults and students

to make sure that all members are well informed about what is expected of them, to reflect on poor behavior and choices, and to reinforce positive conduct. Health and Wellness Seminars often cover topics of emotional and mental health issues. Walnut Hill's expectations for student conduct extend throughout all areas of a student's life while enrolled as a Walnut Hill student.

Reports of Bullying, Cyber-Bullying or Retaliation

Any student who is the target of bullying or cyber-bullying or has witnessed or otherwise has relevant information about bullying or cyber-bullying is strongly encouraged to promptly report the matter orally or in writing to the Dean of Students or to any other faculty or staff member with whom the student is comfortable speaking. Also, any student who is subject to retaliation in violation of this policy or who knows of another student who has been subject to retaliation is urged to report it as soon as possible.

A parent of a student who is the target of bullying or cyber-bullying or has witnessed or otherwise has relevant information about bullying or cyber-bullying prohibited by this policy is strongly urged to promptly notify the Dean of Students. Furthermore, any parent who has witnessed bullying or cyber-bullying or otherwise has relevant information concerning such an incident is strongly urged to come forward to the Dean of Students or another Walnut Hill staff member. A parent also should report any incident of retaliation in violation of this policy to the Dean of Students.

Any member of the faculty or staff of the School who witnesses or otherwise becomes aware of an incident of bullying, cyber-bullying or retaliation in violation of this policy is required to report it immediately to the Dean of Students, Assistant Head of School or Head of School. There are no exceptions. Consistent with this mandatory reporting requirement, a member of the faculty or staff may not make promises of confidentiality to a student or parent who informs him or her of an allegation of bullying, cyber-bullying or retaliation.

Faculty and staff may not make reports under this policy anonymously. The School also urges students and parents not to make reports anonymously. Although there are circumstances in which an anonymous report is better than none at all, it is far more difficult to determine the facts of what occurred if complaints are made anonymously. In addition, state law prohibits the School from taking any disciplinary action solely on the basis of an anonymous report. Students and parents also are encouraged to bear in mind that Walnut Hill School takes its policy against retaliation seriously. Also, while we cannot promise complete confidentiality, because some information ordinarily must be shared to conduct an effective investigation, and in fairness to the accused, we will share information concerning complaints of bullying, cyber-bullying and retaliation only on a need-to-know basis, as is our standard protocol.

Responding to a Report of Bullying, Cyber-Bullying or Retaliation

Preliminary Considerations: When a complaint of bullying, cyber-bullying or retaliation is made, the Dean of Students or her or his designee will assess whether any initial steps need to be taken to prevent further acts of wrongdoing, to protect the well-being of students or to prevent disruption of the learning environment while the investigation is being conducted. As appropriate, strategies such as increased supervision may be implemented to prevent further bullying, cyber-bullying or retaliation during an investigation.

Obligation to Notify Parents: It is the policy of the School to notify the parents of any student who is an alleged target of bullying, cyber-bullying or retaliation and the parents of any student who may have been accused of engaging in such behavior promptly after a complaint has been made.

Investigation: The Dean of Students or her or his designee conducts an impartial investigation of the complaint. This investigation may include, and may not necessarily be limited to, interviews of the person who made the complaint; the student who was the target of the alleged bullying, cyber-bullying or retaliation; the person or persons against whom the complaint was made; and any students, faculty, staff or other persons who witnessed or otherwise may have relevant information about the alleged incident. The Dean of Students or her or his designee also may consult with other faculty/staff, the advisors of the involved students and members of the Health Team, and will take such other steps, if any, as she or he deems appropriate under the circumstances.

Resolution, Notification and Follow-up: Following the investigation, the Dean of Students, in consultation with the Head of School, will determine whether and to what extent the allegation of bullying, cyber-bullying or retaliation has been substantiated. In accordance with Massachusetts

law, any disciplinary actions shall balance the need for accountability with the need to teach appropriate behavior, and no disciplinary action may be taken against a student solely on the basis of an anonymous report. The Dean, in consultation with the Head of School and in consultation with the School Counselor, will refer perpetrators, targeted students and family members of such students for counseling or other services as appropriate. The Dean, in consultation with the Head, also will determine what additional steps, if any, should be taken in connection with maintaining or restoring an appropriate educational environment for the targeted student or others, reporting the matter to law enforcement or others, or otherwise.

Upon completion of the investigation, the Dean of Students will meet individually with the student or students who were the target of the alleged incident and the student or students against whom the complaint was made to report the results of the investigation, including any disciplinary outcomes. The Dean of Students will communicate with the students' parents as well. Follow-up contacts will be made with any student involved in the investigation to ensure that no retaliation has occurred, that no further incidents have taken place, and that all students involved are supported and moving forward positively.

CONTACT US

Contacting Summer Student Life Office (June 12 through August 18)

Evangeline Delgado, Director of Summer Student Life
Phone: 774.286.9513
Email: edelgado@walnuthillarts.org

Steve Durning, Associate Director of Summer Student Life
Phone: 774.286.9513
Email: sdurning@walnuthillarts.org

Summer Student Life Office Hours:
Monday through Friday: 9:00am–5:00pm

Prior to June 12 for questions, please contact
Amanda Leshowitz, Student Life
Phone: 508.652.7828
Email: aleshowitz@walnuthillarts.org

Emergency Contact (24 hours a day)
Phone: 774.286.9513

Health Center
Phone: 508.650.5030
Email: nurses@walnuthillarts.org

Transportation
Connie Stebbins, Director of Student Activities
Phone: 508.652.7801
Email: cstebbins@walnuthillarts.org

Business Office
Tedi Shoemaker, Accounting Manager
Phone: 508.652.7866
Email: tshoemaker@walnuthillarts.org

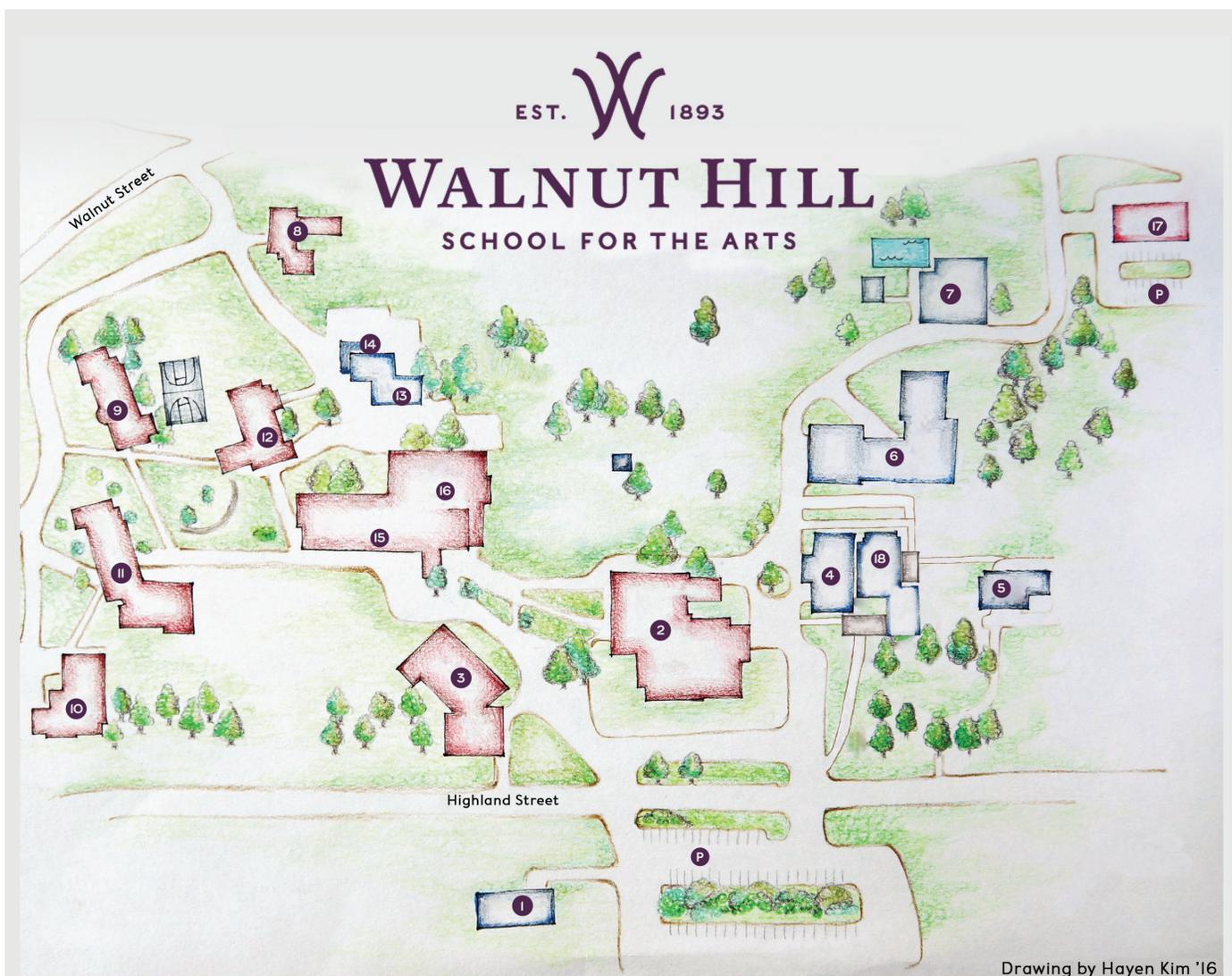
Summer Dance
Michael Owen, Director of Summer Dance
Phone: 508.650.5046
Email: mowen@walnuthillarts.org

Summer Youth Dance
Breanne and Russell Clarke, Directors of Summer Youth Dance
Phone: 508.652.7831/508.652.7813
Email: bclarke@walnuthillarts.org/rclarke@walnuthillarts.org

Summer Theater
Joe Cabral, Director of Summer Theater
Phone: 508.650.5035
Email: jcabral@walnuthillarts.org

Summer Visual Art
Rachel Chambers, Director of Summer Visual Art
Phone: 508.652.7803
Email: rchambers@walnuthillarts.org

CAMPUS MAP



Drawing by Hayen Kim '16

WELCOME TO CAMPUS

MAP KEY

- | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>P Parking</p> <p>1 Admission Office</p> <p>2 Highland Hall*
Amelia Hall
Dartley Visual Art Center
Pooke Gallery
Somers Music Center</p> <p>3 Stowe Hall*
Advancement
Business Offices
Campus Safety
Facilities Offices
Head of School
Mail Services
Receptionist</p> <p>4 Dance Center</p> <p>5 Head's House</p> | <p>6 Academic and Technology Center
College Counseling
Fitness Center
Information Technology
Media Lab
Registrar</p> <p>7 Keiter Center for the Performing Arts
Perrin Theater
Riggs Black Box
Studio 36</p> <p>8 North House*</p> <p>9 Westerly Hall*</p> <p>10 Clark House*</p> <p>11 Elizabeth Bishop Hall*</p> <p>12 New Cottage*</p> | <p>13 Health and Wellness Center</p> <p>14 Writing, Film & Media Arts</p> <p>15 Eliot Hall*
Boswell Recital Hall
Music Offices</p> <p>16 Campus Center
Dining Hall
Keefe Center
School Store
Student Life</p> <p>17 Red Barn
Facilities Shop
Scene Shop</p> <p>18 Delbridge Family Center for the Arts
Mollie T. and John Byrnes Performance Studio</p> |
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*Residence Hall