

WALNUT HILL

SCHOOL FOR THE ARTS

TO THE STUDENT: Both the Transcript Form and the Principal/Counselor Recommendation must be submitted by representatives from your school. At some schools one person handles both forms, and at other schools the forms are handled by different people. Please give the transcript form to the school representative who is responsible for submitting transcripts.

VERY IMPORTANT: The Transcript Form must include grades from the first marking period of the academic year in which you are applying. Please do not distribute the Transcript Form until your first grading period has concluded.

Student's Name _____
Last First Middle Current Grade

Student's Address _____

City/Town State/Province Country Zip/Postal Code

Current School _____ Previous School Attended _____

TO THE SCHOOL OFFICIAL: The student named above is a candidate for admission. This is the form used to submit transcripts for students who are applying to schools through the Gateway application system. Submitting this form through the online Gateway system is much preferred by receiving schools. The deadline for application to many schools is January 15th.

VERY IMPORTANT: The Transcript Form must include grades from the first marking period of the academic year in which a student is applying. Please do not submit the Transcript Form until your school's first grading period has concluded. Most schools require transcripts from the past two years. NOTE: Applicants occasionally give this form to someone other than the person in their school who is responsible for submitting transcripts. If you are not the person who submits transcripts for your school, please notify the applicant. You cannot simply forward this form to the school representative who submits applications; he or she will not be able to submit the transcript unless you provide them with your Gateway log in credentials.

Please attach:

- Final or mid-semester grades for fall term (must be included)
- Standardized test scores
- Grades since 6th grade, if available
- Recent teacher reports, if any
- A complete high school transcript
- A school profile, if available

School serves grades: _____ to _____ Number of students in entire school: _____

In what month does your school year begin? _____ end? _____

Please explain your school's grading system. What is the passing mark? _____ Honors mark? _____

What percent of your students receive which grades? _____

Does your school rank? Yes No Is your rank: Approximate Exact How many students are in the entire grade? _____

Does your school use a block scheduling system? Yes No

This candidate ranks _____ out of _____ . _____ other students share this rank.

Are students placed in sections according to ability? Yes No If yes, please tell us in which level the applicant is placed for each subject.

Last Name, First Name, Middle Name	Date of Birth
Applying for	Gender

Name of Student _____

If the student's attendance record is not listed on the transcript, please indicate the number of days he or she has been absent or tardy each year while at your school.

If the student is not, or has not been, in good academic standing, please explain.

Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanctions? Yes No

Has he or she withdrawn from school voluntarily for an extended period of time for other than reasons of health? Yes No

If the answer to either of these questions is yes, please provide an explanation.

Signature Date

School Address

Printed Name

E-mail Address

Title

Telephone

Last Name, First Name, Middle Name
Applying for

Date of Birth
Gender